



AlchemyArtCenter

Studio Membership Contract

Thank you for becoming a Studio Member of Alchemy Art Center! Please carefully read through the following requirements and expectations for Studio Membership, and sign and date this page at the bottom.

Studio Membership at Alchemy Art Center includes:

- New Studio Member Orientation
- Community storage for greenware in progress and 1 bag of clay
- Studio access for up to 5 hours per day during studio hours (7am-9pm) based on availability
- Use of studio glazes and tools
- Personal storage for an additional \$25/month depending on availability

Studio Membership does not include:

- Independent instruction (instruction is available for added hourly fee)
- Unlimited storage space
- Access non-studio areas at Alchemy
- Clay

Membership Logistics

1. Studio Membership becomes effective after this contract and accompanying liability waivers have been signed, applicant has attended the studio orientation, and all membership fees have been paid.
2. All Studio Memberships are on a month-to-month basis, beginning on the first of each month.
3. New Studio Members must attend a studio use and safety orientation and sign the Studio Use and Safety checklist before independently using the studio. **New members with no clay experience must also schedule a minimum of 1 hour of tutorial time.**
4. Studio Members must pay their dues in the first week of the month, either online (automatic billing is preferred) or with cash/check.
5. Studio Members who wish to cancel their Membership must inform Alchemy at least one week before the end of the month. All personal items, finished work, and work in progress must be cleared from the studio by the first of the new month. Any work/items left in the studio beyond the end of membership may be disposed of by Alchemy. Failure to notify Alchemy of an intention to

discontinue Membership, or failure to remove items from your personal storage shelf, may result in continuing Membership charges or lost work.

Expectations of Studio Members

Behavior

- Alchemy Art Center does not discriminate based on race, religion, gender identity, or sexual orientation.
- We expect members to be able to function independently in a shared studio setting, and to adjust their behavior in order to promote a balanced and harmonious studio space.
- Respect the space and your fellow Members (awareness of noise and conversation levels, music, consensual conversation, etc.)

Use proper cleaning and safety procedures (please read Studio Use and Safety Checklist)

- Alchemy is a community space with up to 20 active members, and does not have a janitor.
- To keep the space clean and safe, each Member is expected to FULLY clean up after themselves, and then some. Leave the space better than you found it! **Do not expect someone else to clean up behind you. Imagine another Member coming in to use the space or tools you have just used.**

Membership is not a class!

- Membership is intended to provide independent workspace. Other Members, including Maria and Glenn, use the studio to create their own work. Please respect each other's space and time.
- If you would like instruction, please sign up for tutoring with Glenn at glenn@alchemyartcenter.com.

Minors as Members

- Minors may apply to become Members with a parent or guardian. Depending on intended use, options can include registering children as monthly members, or as punch card members. Please remember however that Alchemy Art Center is primarily a workspace for adults, and parents/guardians are fully responsible for their children while in the space.
- Please make sure to work with your child to follow the rules of Alchemy, maintain a conducive work environment, and FULLY clean up at the end of your work session.
- If you or your child need instruction or extra help, please sign up for tutorial instruction.

Alchemy Art Center reserves the right to discontinue Membership at any time if expectations are not met. Members who receive behavior or cleanliness complaints will be asked to participate in a discussion to resolve any issues. If issues remain unresolved, Membership may be terminated without a refund.

Acknowledgement of Receipt of Contracts, and Payment

- I have read and understand this Studio Artist Membership Contract, and agree to act in accordance with it (*initial*)
- I have read and understand the Studio Safety, Rules, and Cleaning Handbook and agree to act in accordance with it (*initial*)
- I have received and signed the Accident and Release of Liability Waiver
- I will pay my Studio Artist fee monthly by check or cash or with a credit/debit card

Signature (of guardian if applicant is a minor):

Printed Name (s):

Date:
